

Heavy Equipment Operator - Job Description

Summary

The Heavy Equipment Operator is responsible for operating heavy equipment in a safe and appropriate manner. Heavy equipment may include trucks, front-end loaders, dozers, graders, compactors and other pieces of equipment. The Heavy Equipment Operator must also clean, maintain and secure all equipment as directed by legislation, as well as company policies and procedures. The Heavy Equipment Operator must deal with residents and members of the company in a courteous and respectful manner.

Core Competencies

- Quality Orientation
- Time Management
- Problem Solving
- Accountability and Dependability
- Decision making and Judgement
- Operating Equipment
- Planning and Organizing
- Coaching and Mentoring
- Communication
- Team Work

Job Duties

- Operate hydraulic pumps, safety valves, and any other necessary mechanical components
- Operate gasoline and diesel powered units
- Adhere to workplace safety policies, regulations and compliances
- Communicate any unsafe conditions or accidents/injuries in a timely manner to the supervisor in order to facilitate prompt correction or reporting
- Demonstrate continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide quality seamless customer service
- Diagnose / identify defects in heavy duty equipment
- Accurate completion of work orders and time cards
- Install and align engines and machinery
- Clean, lubricate and perform other minor maintenance work
- Ability to instruct apprentices and crew co workers
- Keep detailed and accurate reports and documentation
- Maintain a working knowledge of changes in technology and operation techniques
- Maneuver heavy equipment into loading or unloading positions, following signals from loading crew as needed; check that vehicle position is correct and any special loading equipment is properly positioned.
- Check machinery before driving to ensure that mechanical, safety, and emergency equipment is in good working order.
- Maintain logs of working hours and of vehicle service Communicate effectively with the public, customers, and co-workers both verbally and in written form
- Assist in loading and unloading of trucks

- Perform periodic inspections before, during, and after delivery to ensure that load is properly fastened down and is secure
- Deliver product and proper paperwork to our customers in a courteous and timely manner
- Strong mechanical aptitude with ability to perform routine vehicle maintenance
- Ensure that any debris caused by the loading/unloading of truck is cleaned up
- Complete all necessary paperwork. May include, but not limited to, daily logs, delivery receipts, vehicle inspection, hours of service, etc.

Requirements

- High School Diploma, GED or equivalent
- Certification, diploma or degree in related field preferred
- 2 years' experience as a Heavy Equipment Operator
- Knowledge of operation of front end loaders, dozers, graders, compactors and other pieces of heavy equipment
- Knowledge of equipment maintenance and storage
- High level of personal integrity
- Strong work ethic
- Professional/mature demeanor under stressful situations
- Confident, consistent decisive personality
- Must be able to work with little supervision; must be self-directed
- Possess a valid driver's license
- Ability to work independently in a busy environment
- Highly flexible, with solid interpersonal skills that allow one to work effectively in a diverse working environment
- Strong attention to detail

Work Conditions

- Physical ability to lift up to 100lb
- Travel to off-site locations may be required
- Safety equipment will be required, e.g. steel-toed safety boots
- Overtime as required
- Hazards associated with the trade
- Work both indoors and outdoors
- Will be exposed to construction sites