



## **Production Associate - Job Description**

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### **Summary**

Sorts materials from a picking line, cleans and assists in the operation and maintenance of the production line equipment and assists in the maintenance of the recycling yard by performing the following duties personally or through subordinate supervisors.

### **Essential Duties and Responsibilities**

- Sorting and picking materials from a picking line and putting the materials in their respective piles.
- Cleaning debris and assisting with the maintenance around the grounds of the recycling yard.
- Cleaning the equipment of built up debris from the operation, assisting with the operation and maintenance of the equipment, while assuring safe operating practices.

### **Qualifications**

To perform this job successfully, an individual must be able to perform each duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Language Skills**

- Ability to read and interpret documents such as safety guidelines, operating instructions, maintenance instructions and procedure manuals.
- Ability to write down numbers for production purposes and fill out yard and equipment maintenance forms.
- Ability to speak to other employees of the organization.

### **Reasoning Ability**

Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

### **Physical Demands**

While performing the duties of this job, the team member is regularly required to stand for long periods of time; walk to and from his or her work station; use hands to handle materials; reach with hands and arms and talk or hear. The team member is occasionally required to climb, stoop, kneel, crouch or crawl. The team member is regularly required to lift from 10 pounds up to 40 pounds and occasionally up to 100 pounds.

### **Work Environment**

While performing the duties of this job, the team member is regularly exposed to moving mechanical parts, fumes and airborne particles. The employee is constantly exposed to the outside weather conditions.

The noise level in the environment is medium too high. Must enjoy working outdoors rain or shine, hot or cold.

### **Dingman Road**

The working hours will be 7 a.m. to 6 p.m. Monday to Friday (March 1 – November 1) 7 a.m. – 5 p.m. (November 1 – February 28) Monday to Friday. Some Saturday shifts may be required from 8 a.m. to 2 p.m.

### **Clarke Road**

The working hours will be 7 a.m. to 5 p.m. Monday to Friday. Some Saturday shifts may be required from 8 a.m. to 12 p.m.

**Candidate must have access to vehicle as public transportation is unavailable.**